

# Windows 7 Hints & Tricks

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1. Ctrl+Shift+N to Create a New Folder
2. Shift+Right-Click Enhances Send to Menu
3. Win+Space to Quickly Show Desktop
4. Win+Up/Down/Left/Right for Moving the Active Window
5. For Dual Monitors: Win+Shift+Left Arrow Key to Move Active Window to Left Monitor
6. For Dual Monitors: Win+Shift+Right Arrow Key to Move Active Window to Right Monitor
7. Win+I to Get to Taskbar Items
8. Shift+Click on a Taskbar App to Open a New Instance of the App
9. Win+B to Move Focus to the System Tray
10. Win+P for Quickly Connecting Your Laptop to a Projector
11. Win+1, Win+2..so on for Opening Taskbar Programs
12. Win+Pause helps you check System Properties
13. Ctrl+Shift+Esc Can Quickly Open Windows Task Manager
14. Win +L Locks your computer screen